

SUBJECT: Adult High School Diploma Program

PURPOSE: Awards an Adult High School Diploma (AHSD) to students who complete high school requirements and demonstrate competencies at the College.

~~REGULATION: Students must be at least 16 years old. Those under 18 are admitted with a referral or a release from compulsory attendance from their local high school.~~

CONDITIONS:

1. ~~Complete the following high school credits:~~

High School Requirements	Units
A. Language Arts	4
(Shall include the equivalent of one unit in written composition)	
Mathematics	3
Science	3
U.S. History	1
Global Studies	1
Government & Civics	1
Health Education	1
Physical Education	1
Career & Technical Education, The Arts, and/or Second Language (Any one area or in combination.)	3
Elective	6
Total Units	24

~~B. Personalized Learning: Students must develop an education plan and profile, build a collection of evidence to demonstrate extended application, demonstrate career-related knowledge and skills and participate in career-related learning experiences.~~

- ~~Complete at least 12 college credit hours or 2 high school units in residence at Clackamas Community College.~~
- ~~Earn a C or better in College level courses and satisfy all of the general and specific requirements of Clackamas Community College.~~
- ~~File a Petition for Graduation with the Registrar's Office one term prior to anticipated completion of AHSD requirements.~~
- ~~Pay AHSD materials fee per class.~~

PROCEDURES:

- ~~Arrange an interview with the AHSD Advisor (Skills Development Department) who will explain program options.~~
- ~~Submit to the AHSD Advisor an AHSD Transcript Evaluation Request form, official transcripts, competencies, letter of release, if appropriate, and any additional documentation to support awarding of credits. These will be forwarded to the Evaluation Specialists in the Registrar's Office.~~
- ~~Take College placement tests.~~

~~Adult High School Diploma Program (cont.)~~

- ~~4. Meet with AHSD Advisor to discuss transcript evaluation, placement scores, and to complete registration forms. Official transcript evaluation is retained in the Registrar's Office. Copies are forwarded to the AHSD Advisor for the student's confidential file and to the student.~~

~~NOTE: Additional details of the Adult High School Diploma program are found in the Community College and Workforce Development Office (CCWD) approved "Adult Secondary Instructional Program Plan." Copies can be found in the Skills Development Office and the Registrar's Office.~~

APPROVALS:

Instructional Council	August 10, 1994
ISP Committee	(Reviewed/Still Current policy/No Change Needed) – November 2, 1999
College Council	December 5, 2003
College Council	April 2, 2010
ISP Committee	(Reviewed & aligned to 2012-13 catalog—October 12, 2012)

REMOVAL:

College Council